

MINUTES
of the Annual General Meeting of
NICC STANDARDS LIMITED
held on Wednesday, 14 November 2012 at 3.30 pm at Savoy Place

Present: Professor Sir John O'Reilly, Chairman, in the Chair
Ray Bellis
Les Brunton
Steve Cantrill
Andy Cook
Mohamed Hammady
Clive Hiller
Nick Ireland
Ian Lawrence
Phil Mart
Justin Orde
Stuart Revell
Andy Rawsley
Paul Rosbotham
Ian Spiers
Paul Theobald
Andrew F Wilson
Simon Yarwood

1. Notice of Meeting

The notice convening the meeting as sent to all members was taken as read.

2. Minutes

The Minutes of the Annual General Meeting held on 16 November 2011 were approved as a correct record

3. Chairman's Report

The Chairman's Report on the activities of NICC Standards Limited over the preceding year was received.

4. Accounts

The accounts of the Company for the period ended 31 March 2012 and the report of the Directors thereon were approved.

5. Auditors

The appointment of TWP Accounting LLP as auditors of the company for 2012/13 was approved.

Resolution 1: To re-appoint TWP Accounting LLP as the auditors of the Company to hold office from the conclusion of this Annual General Meeting until the conclusion of the next Annual General Meeting and to authorise the Directors to agree their remuneration.

6. Election of Directors

A report was received on the election of Directors. It was noted that three Directors were due to retire by rotation: Ms P Ergul, Mr M Hammady and Mr S Spiers. Mr Hammady and Mr Spiers had been nominated for further term and no other nominations received for the vacancies. No election was required and therefore Mr Hammady and Mr Spiers were appointed for a further term from the AGM.

7. Resolutions

The following resolution was put to the meeting:

Resolution 2: To approve the membership fees of the Company for the period from 1 April 2013 to 31 March 2014 as follows:

- (a) for Full Members – £2,500 plus VAT;
- (b) for Associate Members – £1,250 plus VAT.

The resolution was passed with 16 votes in favour and 1 proxy vote against.

8. Vote of Thanks

The Chairman proposed a Vote of Thanks to the members of the NICC Working Groups and to the directors of the company.

9. Closure

The Chairman closed the meeting.