



MINUTES
of the Annual General Meeting of
NICC STANDARDS LIMITED
held on Thursday, 23 October 2008 at 6.00 pm at Savoy Place

Professor Sir John O'Reilly, Chairman, in the Chair

1. Welcome

1.1 The Chairman welcomed everyone to the meeting.

2. Notice of Meeting

2.1 The notice convening the meeting as sent to all members, was taken as read.

3. To receive reports

3.1 The following reports were received:

3.2 The Chairman's report set out the new organisational arrangement for NICC together with a review of current members. The special arrangements that permit BERR and Ofcom to participate as Observers were outlined.

3.3 The Finance report set out the projected financial situation. There is transitional funding of £70,000 from Ofcom which will be drawn down as payments are made. IET Services will provide a back office treasury and secretarial service to NICC.

3.4 The report on the Election of Directors was received. Seven nominations for directors had been received. As there were 14 vacancies, the applicants were duly elected. Directors take on their new role on 5 December 2008 and they were informed that their first NICC Board meeting will be on 22 January 2009.

Hence there are 7 Director vacancies left open and the NICC Directors may appoint any person who is willing to act to be a Director to fill a vacancy. The NICC Board encouraged further applications from Full Member organisations to become a Director; Vendors were particularly encouraged to come forward to improve the balance of the board composition.

4. Resolutions

4.1 The following resolutions were put to the meeting:

Resolution 1: that the NICC membership fee for 2009/10 shall be £2000 for Full Members and £1000 for Associate Members. The resolution was passed unanimously.

Resolution 2: that TWP Accounting is appointed auditors for 2008/9 and for 2009/10. The resolution was passed unanimously.

Resolution 3: that NICC Article 23.3.1 is amended so that notification of consensus NICC Document Approval is by electronic communication only and written notification in accordance with Article 28 shall not apply. The revision to Article 23.3.1 shall be:

23.3.1 The Board shall send a notice (such notice to be ~~served in accordance with the provisions of Article 28~~ given using electronic communications to an e-mail address for the time being notified for that purpose to the person giving the notice) containing the draft relevant NICC Document to all Members for comment together with a statement of the time period within which comments must be received by the Company. Such period shall be 28 days from the date of receipt of the notice unless the Board specifies a different period.

The resolution was passed unanimously.

Resolution 4: that NICC Article 23.4.1 is amended so that notification of voting NICC Document Approval is by electronic communication only and written notification in accordance with Article 28 shall not apply.

23.4.1 If the Board resolves pursuant to Article 23.2.2 to put the draft version of the NICC Document out to vote by Full Members using the Voting Document Approval Process, the Board will circulate a ~~written~~ notice to all Members in accordance with the provisions of ~~Article 28~~ using electronic communications to an e-mail address for the time being notified for that purpose to the person giving the notice (a **Voting Notice**).

The resolution was passed unanimously.

5. Vote of Thanks

5.1 The Chairman gave his thanks on behalf of the organisation to The IET for the work they have done in bringing NICC Standards Limited to this point.

6. Closure

The Chairman closed the meeting.

NICC Standards Ltd is registered in England. Registration number 6613589

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