

**MINUTES**  
**of the Annual General Meeting of**  
**NICC STANDARDS LIMITED**  
**held on Wednesday, 12 November 2014 at 4.00 pm**  
**at One Great George Street, London SW1**

Present: Sir John O'Reilly, Chairman  
Mr Steve Cantrill  
Mr Mohamed Hammady  
Mr Clive Hillier  
Mr Nick Ireland  
Mr Phil Mart  
Mr Justin Orde  
Mr Andy Rawnsley  
Mr Paul Rosbotham  
Mr Garry Stansfield  
Mr Colin Whitbread  
Mr Andrew F Wilson

**1. Notice of Meeting**

The notice convening the meeting as sent to all members was taken as read.

**2. Minutes**

The Minutes of the Annual General Meeting held on 28 November 2013 were approved as a correct record.

**3. Chairman's Report**

The Chairman's Report on the activities of NICC Standards Limited over the preceding year was received.

**4. Accounts**

The accounts of the Company for the period ended 31 March 2014 and the report of the Directors thereon were received and adopted.

**5. Auditors**

5.1 The following resolution was put to the meeting:

Resolution 1: To re-appoint TWP Accounting LLP as the auditors of the Company to hold office from the conclusion of this Annual General Meeting until the conclusion of the next Annual General Meeting and to authorise the Directors to agree their remuneration.

5.2 The resolution was passed nem con.

## **6. Election of Directors**

A report was received on the election of Directors. It was noted that three Directors were due to retire by rotation: Mr P Mart, Mr J Orde and Mr P Rosbotham. Mr Mart, Mr Orde and Mr Rosbotham had been nominated for further term and one other nomination had been received for Mr C Whitbread. No election was required and therefore Mr Mart, Mr Orde, Mr Rosbotham and Mr Whitbread were appointed for a further term from the AGM.

## **7. Resolutions**

7.1 The following resolution was put to the meeting:

Resolution 2: To approve the membership fees of the Company for the period from 1 April 2015 to 31 March 2016 as follows:

- (a) for Full Members – £2,500 plus VAT;
- (b) for Associate Members – £1,250 plus VAT;
- (c) for Academic Institution Members – no cost.

7.2 The resolution was passed nem con.

## **8. Vote of Thanks**

The Chairman proposed a Vote of Thanks to the directors of the company, the Chairman of the Technical Steering Group, the IET and the Executive Secretary.

## **9. Closure**

The Chairman closed the meeting.